



Community Area Grant Application Form 2011/2012

Please ensure that you have read all the Funding Criteria and Additional Guidance Notes before completing this form PLEASE COMPLETE ALL SECTIONS TO ENSURE THAT YOUR APPLICATION CAN BE CONSIDERED

For larger projects we strongly advise you to contact Charities Information Bureau three months before you approach the area board. (See Section 2 for contact details)

**Please contact your Community Area Manager before completing your application
(See Section 3 for contact details)**

1. Your organisation or group

Name of organisation	Wilts & Berks Canal Trust		
Contact name			
Contact address			
Contact number		e-mail	
Organisation type	Not for profit organisation <input checked="" type="checkbox"/> Parish/town council <input type="checkbox"/> Other, please specify		

2. Your project

Project Title/Name	Improvement to footpath along Marden valley at the stile near the canal		
What is your project about and what does it aim to achieve? <i>Important: This section is limited to 600 characters only (inclusive of spaces).</i>	The approach to the stile is very muddy and slippery for approximately 15 metres and sometimes holds water in the deeper areas. This makes it very difficult for walkers to cross over this stile and in fact at least two people have fallen down here. The Canal Trust would like to improve this by raising the bank of the canal slightly, renewing the drainage, raise the level of this low ground and finish with roadstone making a firm surface. This path is well used and this improvement will make it much safer and more pleasant for the walkers.		
In which community area does your project take place? (Please give name – see section 3 of the grants pack)	Calne		
I/we have discussed our project with the town/parish council?	Yes <input type="checkbox"/>	Date	No <input checked="" type="checkbox"/>
I/we have discussed our project with our Wiltshire councillor?	Yes <input type="checkbox"/>	Date	No <input checked="" type="checkbox"/>

Where will your project take place?	At the stile, next to canal where the stepping stones are
When will your project take place?	As soon as possible, weather permitting
How did you discover there was a need for your project (please provide evidence) and how will your project benefit your local community? <i>Important: Please do not type/write in paragraphs – This section is limited to 1000 characters only (inclusive of spaces)</i>	Volunteers from the Wilts & Berks Canal Trust maintain the canal and towpath and at a work party before Christmas it was noticed that the approach to the stile was very unsatisfactory. The attached photos show the problem. It had become very wet and slippery. This path is well used and takes people from Calne along the valley of the Marden as far as the site of Mosses Mill, beside the river. From here a footpath returns to the town in one direction, and in the other direction, it continues to a bridge across the river then up the other side of the valley to join the cycle way on the former railway line.
How many people will benefit from your project?	15,600
How does your project demonstrate a direct link to the local community plan for your area? www.wiltshire.gov.uk/areboards Please provide a reference/page no.	The upgrading and extension of safe walking facilities This links to the work being carried out at Castlefields by CARP P21 Transport, p14/15 Environment
To be completed ONLY where town/parish councils are making an application	
Is your project one which parish/town councils have powers to raise local taxes to fund?	Yes <input type="checkbox"/> No <input type="checkbox"/>
Could your project be funded from your reserves?	Yes <input type="checkbox"/> No <input type="checkbox"/>
Is your project urgent (having to be completed in this financial year? If you answer YES please provide evidence elsewhere on the application form)	Yes <input type="checkbox"/> No <input type="checkbox"/>
Any other information about your project. Description of work: Raise the bank of the canal near the stepping stones to above spillweir level to stop water overflowing on to path. Dig trench parallel to fence, lay perforated drain pipe and fill with gravel Raise ground level from stile through to spillweir portals and from stile up to stepping stones with roadstone edged with gravel boards. Landscape adjacent areas. This application is asking for the funds for the materials and all the work will be done by Wilts & Berks Trust volunteers. This project has been discussed with CARP who are very supportive. CARP have raised funds for Town Lock and it is likely that will encourage a lot of people to the area and therefore it is important that the footpaths are in good condition and safe for visitors.	

3. Management

How many people are involved in the management of your group/organisation?
Of these, how many are:

Over 50 years	Male	<input type="text" value="15"/>	Female	<input type="text" value="3"/>
25 – 50 years	Male	<input type="text" value="10"/>	Female	<input type="text"/>
Under 25 years	Male	<input type="text"/>	Female	<input type="text"/>
Disabled People	Male	<input type="text"/>	Female	<input type="text"/>
Black and Minority Ethnic people	Male	<input type="text"/>	Female	<input type="text"/>

If your project is intended to continue after the Wiltshire Council funding runs out, how will you continue to fund it?

It will be maintained by volunteers from the Canal Trust. The Trust raises money for maintenance through local events, quizzes, walks, raffles etc-.

How will you know whether your project has made a difference in the community? What evidence will be collected to enable you to know that the project has made a positive impact on your community and met the local need?

We receive a lot of feedback from local people walking along by the canal when our volunteers are there working. We also have stands at local shows, like the Bunny Hunt and receive comments

Have you contacted Charities Information Bureau for help with your application/ to seek other funding?

Yes Date 23/11/11 No

To whom have you applied for funding for this project (*other than Wiltshire Council*)?

Please list with amount applied for and whether you have been successful

Name of Funder	Amount Applied For	Amount Received

Have you or do you intend to apply for a grant from another area board within this financial year?

If yes, please state which one(s).

Yes No

Are you in receipt or anticipating other funding from other Wiltshire Council departments for this project?

Yes No

4. Information relating to your last annual accounts (if applicable)		
Year ending:	Month: March	Year: 2011
A - Total income:	£153,157	
B - Minus total expenditure:	£160,381	
Surplus/deficit for year: (A minus B)	£(7224)	
Free reserves currently held:	£31,203	

5. Financial information – If you can claim back V.A.T. please exclude from figures given below

Project Costs A Please provide a <u>full</u> breakdown e.g. equipment, installation etc.		Project Income B Please list all sources of funding for this project, as provisional (P) or confirmed (C)		
			P/C	
Perforated Drain Pipe	£29	Own fundraising/reserves		£
Gravel Boards	£48			£
Class 1 Roadstone	£206	Parish/town council		£
gravel	£44			£
Whacker plate	£28	Trusts/foundations		£
Hire of Dumper	£95			£
Hire of 1.5 ton digger	£91	In kind		£
Delivery Charges for plant	£55			£
	£	Other		£
	£			£
	£			£
	£			£
Total Project Expenditure	£596	Total Project Income		£

Total project income B	£
Total project expenditure A	£596
Project shortfall A – B	£596
Grant sought from Wiltshire Council Area Board	£596
Bank Details	
Please give the name of the organisations' bank account e.g. Barclays	Lloyds TSB
Please give the title name of the organisations' bank account e.g. current	Current

6. Supporting information – Please enclose all the following documentation as failure to do so may lead to a delay in your application being considered

Enclosed (please tick)

- Written quotes including the one(s) you are going to use
- Latest inspected/audited accounts or annual report or Income/expenditure budget for current financial year
- Terms of reference/constitution/group rules
- Evidence of ownership/lease of buildings and/or land

For new groups, only the group's terms of reference and a projected income and expenditure budget covering a period of 12 months is required.

7. Declaration (on behalf of organisation or group) – I confirm that...

- I have read the funding criteria
- The information on this form is correct, that any award received will be spent on the activities specified, that I will complete a monitoring form (if requested) following completion of the project.
- If an award is received, I will complete and return an evaluation sheet.
- That any other form of licence or approval for this project has been received prior to submission of this application.
- That the necessary policies and procedures will be in place prior to the commencement of the project outlined in this application. Child Protection Safeguarding Adults
 - Public Liability Insurance Equal opportunities
 - Access audit Environmental impact
 - Planning permission applied for (date) or granted (date)
- That acknowledgement will be given of Wiltshire Council support in any publicity, printed or website material.
- I give permission for press and media coverage by Wiltshire Council in relation to this project.

Name:

Date: 16/01/2012

Position in organisation: Fundraising Director

Please return your completed application to the appropriate Area Board Locality Team (see section 3)